

MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**CONCORDE ESTATES
COMMUNITY DEVELOPMENT DISTRICT**

The Audit Review Committee meeting of the Board of Supervisors of Concorde Estates Community Development District was held on **Wednesday, April 26, 2017 at 10:03 a.m.**, at the Concorde Estates Clubhouse, located at 3151 Georgian Bay Lane, Kissimmee, Florida 34746.

Present and constituting a quorum:

Sailyn Alli	Board Supervisor, Chairperson (via phone)
Edwin Diaz	Board Supervisor, Vice Chairman
Basam Alli	Board Supervisor, Assistant Secretary
Kelly Ortiz	Board Supervisor, Assistant Secretary(via phone)
Lloyd Jones	Board Supervisor, Assistant Secretary

Also present were:

Anthony Jeancola	District Manager, Rizzetta & Company, Inc.
Gregg Johnson	District Counsel, Garganese, Weiss & D'Agresta
Anne Marie Melvin	Boyd Civil Engineering
Rich McGath	Clubhouse Manager
Greg Gruhl	Rizzetta Amenity Services
Hilario Perez	Account Manager, Brightview
Audience Member	None

FIRST ORDER OF BUSINESS

Call to Order

Mr. Jeancola called the meeting to order and read the roll.

SECOND ORDER OF BUSINESS

**Consideration of Auditor Selection
Evaluation Criteria**

Mr. Jeancola discussed the auditor selection evaluation criteria with the Audit Review Committee Members. He stated that the term for the auditor was for three years (the first year with an option to renew for the following two years). Mr. Jeancola stated that the criteria for an auditor was; the ability of personnel, experience, understanding of the scope of work, the ability to furnish required services and price. He stated that there was an option to exclude price. The Audit Review Committee Members discussed the criteria and point system. They opted to include price and keep all criteria at 20 points each.

THIRD ORDER OF BUSINESS

Consideration of Audit Proposal Instructions

Mr. Jeancola reviewed the proposal instructions with the Audit Review Committee Members. He noted that the documents would reflect Concorde Estates "Community Development District" as opposed to "Independent Special District". It would be the Audit Review Committee's decision to review the proposals on either July 26, 2017 or June 28, 2017 as per the set meeting schedule. Mr. Jeancola discussed that the due date for proposals would be on July 7, 2017 as they agreed to hold the meeting on July 26, 2017 to rank the proposals. He asked if the Audit Review Committee Members preferred to solely rely on the newspaper advertisement or if they were okay with Rizzetta & Co. Inc also soliciting proposals. Discussion ensued.

FOURTH ORDER OF BUSINESS

Consideration of Advertisement for Proposals for Annual Auditing Services


Mr. Jeancola stated that the Board would be soliciting annual auditing services for fiscal years ending September 30, 2017, 2018, and 2019. Discussion ensued.

On a motion by Mr. Diaz, seconded by Mr. Jones, with all in favor, the Audit Review Committee Members accepted the advertising documents as set forth for the July 26, 2017 audit review committee meeting, for Concorde Estates Community Development District.

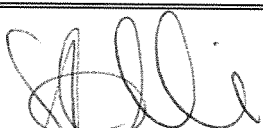
FIFTH ORDER OF BUSINESS

Adjournment

On a motion by Mr. Alli, seconded by Mr. Diaz, with all in favor, the Audit Review Committee Members adjourned the meeting at 10:12 a.m. for Concorde Estates Community Development District.



Assistant Secretary



Chairman/Vice Chairman